

**GREATER MANCHESTER COMBINED AUTHORITY  
RESOURCES COMMITTEE****DATE: Friday, 12th July, 2024****TIME: 10.00 am****VENUE: Salford Suite, Salford City Council, Salford Civic  
Centre, Chorley Road, Swinton, Salford, M27 5AW****AGENDA**

- 1. Apologies**
- 2. Appointment of Chair 2024/25**

To appoint a Chair of the Resources Committee for 2024/25.

- 3. GMCA Resources Committee - Membership 2024/25**

To note the membership of the GMCA Resources Committee, as agreed at the 14 June 2024 GMCA meeting, for 2024/25 as follows:

Mayor of Greater Manchester, Andy Burnham (Lab)

Eamonn O'Brien (Bury) (Lab)

Bev Craig (Manchester) (Lab)

Tom Ross (Trafford) (Lab)

Paul Dennett (Salford) (Lab)

<b>BOLTON</b>	<b>MANCHESTER</b>	<b>ROCHDALE</b>	<b>STOCKPORT</b>	<b>TRAFFORD</b>
<b>BURY</b>	<b>OLDHAM</b>	<b>SALFORD</b>	<b>TAMESIDE</b>	<b>WIGAN</b>

Please note that this meeting will be livestreamed via [www.greatermanchester-ca.gov.uk](http://www.greatermanchester-ca.gov.uk), please speak to a Governance Officer before the meeting should you not wish to consent to being included in this recording.

Mark Hunter (Stockport) (Lib Dem)

David Molyneux (Wigan) (Lab)

**4. Resources Committee - Terms of Reference** 1 - 6

To note the Terms of Reference for the Resources Committee.

**5. Declarations of Interest** 7 - 10

To receive declarations of interest in any item for discussion at the meeting. A blank form for declaring interests has been circulated with the agenda; please ensure that this is returned to the Governance & Scrutiny Officer 48 hours before the start of the meeting.

**6. Minutes of the meeting of the GMCA Resources Committee held on 22 March 2024** 11 - 14

To consider the approval of the minutes of the Resources Committee held on 22 March 2024.

**7. Finance Department Structure and Re-grades** 15 - 20

Report of Steve Wilson, GMCA Treasurer.

**8. Transport Commissioner and Active Travel Commissioner Re-appointments** 21 - 30

Report of Andy Burnham, Mayor of Greater Manchester.

<b>Name</b>	<b>Organisation</b>	<b>Political Party</b>
GM Mayor Andy Burnham	GMCA	Labour
Councillor Bev Craig	Manchester CC	Labour
City Mayor Paul Dennett	Salford City Council	Labour
Councillor Mark Hunter	Stockport	Liberal Democrats
Councillor David Molyneux	Wigan Council	Labour
Councillor Eamonn O'Brien	Bury Council	Labour
Councillor Tom Ross	Trafford	Labour

For copies of papers and further information on this meeting please refer to the website [www.greatermanchester-ca.gov.uk](http://www.greatermanchester-ca.gov.uk). Alternatively, contact the following Governance & Scrutiny Officer: [sylvia.welsh@greatermanchester-ca.gov.uk](mailto:sylvia.welsh@greatermanchester-ca.gov.uk)



This agenda was issued on 4 July 2024 on behalf of Julie Connor, Secretary to the Greater Manchester Combined Authority, Broadhurst House, 56 Oxford Street, Manchester M1 6EU

This page is intentionally left blank

## RESOURCES COMMITTEE – TERMS OF REFERENCE 2023/14

### 1. Purpose

- 1.1 To consider issues relating to the establishment and implementation of human resource processes and policies of the GMCA.
- 1.2 To oversee issues relating to the effective and efficient use of ICT and Property resources for the GMCA.
- 1.3 To oversee and approve the GMCA's Annual Business Plan and maintain oversight of the delivery and performance of key objectives and targets.

### 2. Composition

#### 2.1 Membership

The Resources Committee will be appointed by the GMCA annually.

The Committee will comprise seven members of the GMCA.

#### 2.2 Political Balance

In appointing members of the Resources Committee the GMCA will act in accordance with Rule 15.3 of the GMCA Procedure Rules set out in Section A of Part 5 of this Constitution.

### 2.3 Chairing the Committee

The GMCA shall appoint the Chair of the Committee. In the absence of the appointed Chair, the Committee will be chaired as determined by the Committee.

### 2.4 Quorum

The quorum for the Resources Committee shall be three.

### 2.5 Voting

Each member to have one vote, no member is to have a casting vote

## 3. Role and Function

3.1 The GMCA's Resources Committee has the following role and functions (except insofar as they are delegated to the Chief Fire Officer):

(a) To consider, approve and adopt any new, or significant revision to existing human resources strategies and policies insofar as they relate to the appointment, terms and conditions of employment and dismissal of staff.

(b) To determine any other matters relating to the appointment, terms and conditions of employment and dismissal of staff which are neither covered by policies of the GMCA not delegated to Officers under the GMCA's Scheme of Delegation.

- (c) To make decisions in relation to the establishment and remuneration of new and additional posts whose remuneration is, or is proposed to be, in excess of Grade 11 or equivalent, but less than £100,000, per annum.
- (d) To make recommendations to the GMCA in relation to the establishment and remuneration of new and additional posts whose remuneration is, or is proposed to be, £100,000 or more per annum.
- (e) To make decisions in relation to severance packages above £60,000 but less than £95,000.
- (f) To make recommendations to the GMCA in relation to severance packages of £95,000 or more.
- (g) To determine the payment of honoraria exceeding 12 months duration in respects of posts in excess of Grade 11 or equivalent.
- (h) To determine claims arising under the Scheme of Allowances for employees injured in the course of their employment above £10,000.
- (i) To determine policies relating to pensions and discretionary compensation for early termination of employment.
- (j) To constitute the Employers' side of any Local Joint Committee with the relevant trade unions.
- (k) The consideration of and recommendation to the GMCA of the determination of collective terms and conditions of service and the annual pay policy statement.
- (l) To consider the outcomes of staff engagement and consultation exercises, particularly issues raised by the Workforce Engagement Board.

- (m) The making of agreements with other local authorities for the placing of staff at the disposal of those other local authorities.
- (n) To establish at the appropriate time panels of members as a sub-committee to act as appointment panels for the appointment of the Head of Paid Service and Chief Officers of the GMCA.
- (o) To consider major staffing and organisational reviews.
- (p) To provide the Head of Paid Service, Monitoring Officer and Treasurer with such staff as are in their opinion sufficient to allow their statutory duties to be performed.
- (q) To determine appeals against dismissal and to establish a Resources (Employee Appeals) Sub-Committee for this purpose.
- (r) To oversee ICT and Property matters and make recommendations to the GMCA where appropriate.
- (s) To approve the GMCA's Business Plan and maintain oversight of the delivery and performance of key objectives and targets.

#### **4. Delegation**

- 4.1 In exercising the above powers and responsibilities, the Committee shall have delegated power to make decisions on behalf of the GMCA, except for any matter where:
  - (a) the Head of the Paid Service determines the matter should be considered by the GMCA; or



(b) the GMCA has resolved to determine the matter.

4.2 The Committee may itself determine not to exercise its delegated powers and instead make recommendations to the GMCA where it considers this is appropriate.

This page is intentionally left blank

## Declaration of Councillors' Interests in Items Appearing on the Agenda

Name and Date of Committee.....>

Agenda Item Number	Type of Interest - PERSONAL AND NON PREJUDICIAL Reason for declaration of interest	NON PREJUDICIAL Reason for declaration of interest Type of Interest – PREJUDICIAL Reason for declaration of interest	Type of Interest – DISCLOSABLE PECUNIARY INTEREST Reason for declaration of interest

Please see overleaf for a quick guide to declaring interests at GMCA meetings.

## Quick Guide to Declaring Interests at GMCA Meetings

Please Note: should you have a personal interest that is prejudicial in an item on the agenda, you should leave the meeting for the duration of the discussion and the voting thereon.

This is a summary of the rules around declaring interests at meetings. It does not replace the Member's Code of Conduct, the full description can be found in the GMCA's constitution Part 7A.

Your personal interests must be registered on the GMCA's Annual Register within 28 days of your appointment onto a GMCA committee and any changes to these interests must notified within 28 days. Personal interests that should be on the register include:

1. Bodies to which you have been appointed by the GMCA
2. Your membership of bodies exercising functions of a public nature, including charities, societies, political parties or trade unions.

**You are also legally bound to disclose the following information called Disclosable Personal Interests which includes:**

1. You, and your partner's business interests (eg employment, trade, profession, contracts, or any company with which you are associated).
2. You and your partner's wider financial interests (eg trust funds, investments, and assets including land and property).
3. Any sponsorship you receive.

**Failure to disclose this information is a criminal offence**

**Step One: Establish whether you have an interest in the business of the agenda**

1. If the answer to that question is 'No' then that is the end of the matter.
2. If the answer is 'Yes' or Very Likely' then you must go on to consider if that personal interest can be construed as being a prejudicial interest.

## Step Two: Determining if your interest is prejudicial

A personal interest becomes a prejudicial interest:

1. where the wellbeing, or financial position of you, your partner, members of your family, or people with whom you have a close association (people who are more than just an acquaintance) are likely to be affected by the business of the meeting more than it would affect most people in the area.
2. the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice your judgement of the public interest.

### For a non-prejudicial interest, you must:

1. Notify the governance officer for the meeting as soon as you realise you have an interest.
2. Inform the meeting that you have a personal interest and the nature of the interest.
3. Fill in the declarations of interest form.

### To note:

9  
You may remain in the room and speak and vote on the matter

If your interest relates to a body to which the GMCA has appointed you to, you only have to inform the meeting of that interest if you speak on the matter.

### For prejudicial interests, you must:

1. Notify the governance officer for the meeting as soon as you realise you have a prejudicial interest (before or during the meeting).
2. Inform the meeting that you have a prejudicial interest and the nature of the interest.
3. Fill in the declarations of interest form.
4. Leave the meeting while that item of business is discussed.
5. Make sure the interest is recorded on your annual register of interests form if it relates to you or your partner's business or financial affairs. If it is not on the Register update it within 28 days of the interest becoming apparent.

### You must not:

Participate in any discussion of the business at the meeting, or if you become aware of your disclosable pecuniary interest during the meeting participate further in any discussion of the business,  
participate in any vote or further vote taken on the matter at the meeting.

This page is intentionally left blank

**Minutes of the meeting of the GMCA Resources Committee held on  
Friday 22 March 2004**

**PRESENT:**

Andy Burnham	Mayor of Greater Manchester
Councillor Eamonn O'Brien	Bury
Councillor Bev Craig	Manchester
Councillor Mark Hunter	Stockport
Councillor Tom Ross	Trafford
Councillor David Molyneux	Wigan

**ALSO PRESENT:**

Eamonn Boylan	Chief Executive Officer, GMCA & TfGM
Andrew Lightfoot	GMCA Deputy Chief Executive
Gill Duckworth	GMCA Solicitor & Monitoring Officer
Steve Wilson	GMCA Treasurer
Julie Connor	GMCA Director, Governance & Scrutiny
Kevin Lee	Mayor of Greater Manchester's Office

**RC/34/23/4            Apologies**

Apologies were received and noted from City Mayor, Paul Dennett.

**RC/35/23/4            Chairs Announcements & Urgent Business**

There were no Chairs Announcements or Urgent Business.

**RC/36/23/4            Declarations of Interest**

There were no declarations of interest made in relation to any item on the agenda.

**RC/37/23/4                      Minutes of the GMCA Resources Committee held on 26  
January 2024**

That the minutes of the meeting of the Resources Committee held on 26 January 2024 be approved.

**RC/38/23/4                      GMCA Gender and Ethnicity Pay Gap reporting March 2023**

Eamonn Boylan introduced a report reminding the Committee about the legislative reporting arrangements in relation to Gender Pay Gap and seeking approval and authorisation to publish the report on the GMCA internet site and update the Government Gender Pay Gap website.

GMCA was also voluntarily sharing its GMCA wide Ethnicity Pay Gap, which was not a legislative requirement at this stage and by publishing the ethnicity pay gap annually it was hoped that it will drive progression in diversifying its staff groups ethnicity representation and be used as a reporting tool to assist with embedding a diverse and inclusive culture within the GMCA.

The Committee was advised that there was work being undertaken on workforce representation which will be submitted to a forthcoming meeting of the Committee. There were barriers to be overcome including progression and the perception around the public sector in communities.

It was also confirmed that there was no legal requirement to publish information on ethnicity.

**RESOLVED/-**

1. That the publication of the GMCA Gender Pay Gap on the GMCA website on an annual basis based on snapshot of data as at 31 March 2023, to comply with the legislative requirement for employers with more than 250 employees, be approved.
2. That the proposal to publish the GMCA wide Ethnicity Pay Gap be endorsed.



3. That it be noted that the outcome of the work underway on workforce representation will be submitted to a future meeting of the Resources Committee.

**RC/39/23/4                      Draft GMCA Business Plan 2024/25**

Eamonn Boylan introduced a report which provided Resources Committee with the draft 2024-25 GMCA Business Plan for review and approval.

**RESOLVED/-**

That the draft GMCA Business Plan for 2024-25 be approved.

**RC/40/23/4                      Re-evaluation of Head of Low Carbon Post**

Andrew Lightfoot introduced a report seeking approval to establish the Head of Low carbon post on the GMCA's Senior Pay Scale following a Job Evaluation.

**RESOLVED/-**

1. That authority be delegated to the Chief Executive, GMCA & TfGM to progress the "Head of Low Carbon" post in the Environment Directorate to band SM7 of the senior pay-scale, backdated to November 2023 following the Job Re-evaluation.
2. That it be noted that the post has been re-evaluated in line with the LGA framework and that the outcome of that re-evaluation was that the posts should move from Grade 11 onto the Senior pay-scale (SM7).
3. That it be noted that additional costs will be met from existing GMCA Environment Directorate budgets.

**RC/41/23/4                      Establishment of Assistant Director of Transport Communications**

Andrew Lightfoot introduced a report seeking approval for the establishment of a new Assistant Director of Transport Communications to support the delivery of a more integrated function across GMCA and TfGM, as set out in the new joint Chief

Executive role expectations and as part of a wider programme of GMCA/TfGM review commissioned by the Committee.

This was the first step in regarding the Group Structure, providing a leaner and more coordinated for communications function. It was important the transport was considered in the context of 'place' and seamless from the wider Group perspective.

**RESOLVED/-**

1. That the establishment of a new Assistant Director of Transport Communications at SM6 be approved.
2. That it be noted that that this will see the associated disestablishment of the existing Head of Strategic Communications at TfGM, delivering a budget saving of £18,000 - £21,600.

## GMCA Resources Committee

Date: 25 June 2024  
Subject: Finance Department Structure and Re-grades  
Report of: Steve Wilson, GMCA Treasurer

---

### Purpose of Report

The purpose of this report is to seek GMCA Resources Committee approval for a number of changes to the positions and grading of staff within the GMCA Finance and Investment team, the report proposes the following changes:

- The four GMCA Heads of Finance Posts be re-graded to SM6 from current grade 11 following the completion of a job evaluation process
- The disestablishing of the post of Chief Investment Officer (CIO) is following the decision of the current post-holder to retire.
- The experience of the previous CIO, and others with technical expertise be drawn upon on a consultancy basis to support the GMCA Investment Team
- The disestablishing of a vacant SM6 Transaction Manager role and the creation of two SM7 Investment Manager roles.

### Recommendations:

The Resources Committee is requested to approve the following:

1. The re-evaluation of four Heads of Finance posts from Grade 11 to grade SM6
2. The disestablishing of the Chief Investment officer post
3. Consultancy proposals for GMCA Investment Advisors
4. The disestablishing of a vacant SM6 Transaction Manager role and the creation of two SM7 Investment Manager roles.

### Contact Officers

Steve Wilson, GMCA Treasurer

Laura Blakey, Director of Strategic Finance & Investments

Claire Postlethwaite, Director of Operational Finance

## **Equalities Impact, Carbon and Sustainability Assessment:**

None

## **Risk Management**

None

## **Legal Considerations**

None

## **Financial Consequences – Revenue**

Set out in section 3

## **Financial Consequences – Capital**

None

## **Number of attachments to the report:**

None

## **Comments/recommendations from Overview & Scrutiny Committee**

None

## **Background Papers**

None

## **Tracking/ Process**

Does this report relate to a major strategic decision, as set out in the GMCA Constitution

No

## **Exemption from call in**

Are there any aspects in this report which means it should be considered to be exempt from call in by the relevant Scrutiny Committee on the grounds of urgency?

No

## **Bee Network Committee**

N/A

## **Overview and Scrutiny Committee**

N/A

## **1. Introduction**

- 1.1. This report sets out a number of proposed changes to the finance and Investment team at GMCA.
- 1.2. The proposed changes are the result of both the departure of key members of staff and the re-evaluation of existing posts through the formal GMCA job evaluation process.
- 1.3. The financial impact of the proposed changes will be managed within the overall Finance and Investment teams' budget.

## **2. The GMCA Finance and Investment Functions**

- 2.1. The GMCA Finance and Investment team sits within the overall responsibility of the GMCA Treasurer. The Directorate is made up of the following functions:
  - Operational Finance Team
  - Strategic Finance and Investment Team
  - Audit, Risk and Assurance Team
  - Commercial Team
- 2.2. The role and structure of the directorate has been reviewed as a result of the following changes within GMCA:
  - The impact of the Trailblazer Devolution Deal and the introduction of a single settlement for GMCA funding
  - The departure of the GMCA Deputy Treasurer
  - The retirement of the GMCA Chief Investment Officer
  - The retirement of a Transaction Manager and commencement of GM Advance, GMCA's new Advanced Manufacturing and Materials Investment Fund.
- 2.3. Following the departure of the previous GMCA Deputy Treasurer postholder to take up the position of Chief Finance Officer at Salford City Council the following changes were made to the senior structure in the finance team.
  - The existing role of Investment Director was expanded to take responsibility for strategic finance including leading the financial implications of the introduction of the trailblazer devolution deal and the single settlement.
  - A new post of Director of Operational Finance was created to replace the previous Deputy Treasurer role.
  - A role of Head of Strategic Finance was created at a GMCA grade 11 to support the work of the new Director of Strategic Finance and Investment

2.4. Within the overall finance directorate there have been a number of other changes or issues which impact on the individual teams within the directorate. These are set out below:

### **GMCA Investment Team**

2.5. The previous “Core Investment Team” at the combined authority has been re-established as the “GMCA Investment Team” under the leadership of the expanded role of Director of Strategic Finance.

2.6. This change is designed to drive the following benefits:

- To create leadership for the effective introductions of the single settlement for GMCA reflecting the changing nature of strategic decision making within the new environment.
- To allow for the future development of additional capability and capacity to support the decision making and monitoring within the future arrangements.
- To allow for better alignment between the GMCA investment functions and the wider GMS and single settlement outcomes.

2.7. In addition to the changes described above the existing GMCA Chief Investment Officer has decided to step down from the role in July 2024. Following their departure the post will be disestablished with overall leadership of the Investment function moving to the Director of Strategic Finance and Investment working directly to the GMCA Treasurer.

2.8. The Investment Team will continue to need additional commercial advice and experience when considering investment proposals. In order to facilitate this it is proposed that the team draw upon experience on a consultancy basis – consultants may include the outgoing Chief Investment Officer, Bill Enevoldson, alongside other experienced investment professionals.

2.9. It is therefore proposed the resources committee delegate authority to the GMCA Treasurer to agree terms for continued support from Bill and other consultants on an as required basis. The cost of support will be funded from GM investment fund surpluses.

2.10. In addition to the proposed changes to the leadership of the investment team, the recent retirement of an SM6 Transaction Manager, coupled with the launch of the new £10m Advanced Manufacturing and Materials investment fund, has led to capacity constraints within the Investment Team.

2.11. The creation of two SM7 Investment Manager roles will create additional transactional resource and capability in the team to both deliver the new fund and

provide capacity in the wider team to continue to support the delivery of wider commercial activities both within the CA and its districts.

### **Re-evaluation of Heads of Finance Roles**

2.12. The leadership of the GMCA finance function relies heavily on the “Heads of Finance roles” that were created when the finance department was restructured in 2020.

2.13. That restructure created three Heads of Finance posts which led the key teams within the department. The three roles are:

- Head of Finance – Capital and Treasury Management
- Head of Finance – Corporate and Technical
- Head of Finance – Management Accounts

2.14. In addition, the following role was created following the establishing of a new strategic finance function following the trailblazer devolution deal:

- Head of Strategic Finance

2.15. The Heads of Finance roles have been re-evaluated in line with the LGA framework with the outcome of that re-evaluation being that the posts should move from Grade 11 onto the Senior pay-scale (SM6).

2.16. The revised grading is in line with comparative posts within local government and reflects the crucial role these postholders have in the overall financial management of the combined authority which is one of the largest and most financially complex organisations in the UK public sector.

## **3. Financial Implications**

3.1. The impact of the changes has a net recurrent effect of an increase in costs of £10k and will be managed within the overall finance directorate budget.

## **4. Recommendations**

4.1. The Resources Committee is requested to approve the following:

- 1) The re-evaluation of four Heads of Finance posts from Grade 11 to grade SM6
- 2) The disestablishing of the Chief Investment officer post
- 3) Consultancy proposals for a GMCA Investment Advisor
- 4) The disestablishing of an SM6 Transaction Manager role and the creation of two SM7 Investment Manager roles.

This page is intentionally left blank



## Greater Manchester Combined Authority

### Resources Committee

Date: 12 July 2024

Subject: Transport Commissioner and Active Travel Commissioner Re-appointments

Report of: Andy Burnham, Mayor of Greater Manchester

---

### Purpose of Report

This report seeks support for the re-appointments of the Greater Manchester Transport Commissioner and the Greater Manchester Active Travel Commissioner and the award of new contracts until 30 April 2028.

### Recommendations:

The Resources Committee is requested to:

1. Endorse the award of a new contract for Vernon Everitt as Transport Commissioner on the terms outlined in paragraph 2.7.
2. Endorse the award of a new contract for Dame Sarah Storey as Active Travel Commissioner on the terms outlined in paragraph 3.6.
3. Note the contract extensions of Vernon Everitt and Dame Sarah Storey on existing terms until the 31 July 2024, whilst the new contracts are procured.
4. Note that all Advisor appointees will be required to complete the GMCA Register of Interests and comply with GMCA policies and procedures.

### Contact Officers

Lucy Prince, Transport Strategy Principal. [Lucy.prince@greatermanchester-ca.gov.uk](mailto:Lucy.prince@greatermanchester-ca.gov.uk)

## **Equalities Impact, Carbon and Sustainability Assessment:**

**There are no implications arising directly from this Report**

### **Risk Management**

There are no risk management implications

### **Legal Considerations**

There are no legal considerations

### **Financial Consequences – Revenue**

See paragraphs 2.7 and 3.6

### **Financial Consequences – Capital**

There are no capital finance implications

### **Number of attachments to the report: 2**

Role profiles for the Transport Commissioner and Active Travel Commissioner

### **Comments/recommendations from Overview & Scrutiny Committee**

None

### **Background Papers**

- GMCA Resources Committee Paper, Appointment of Transport Commissioner and Active Travel Commissioner, 25<sup>th</sup> March 2022
- GMCA Resources Committee Paper, Transport Commissioner Contract Extension, 29<sup>th</sup> September 2023

### **Tracking/ Process**

Does this report relate to a major strategic decision, as set out in the GMCA Constitution

No

### **Exemption from call in**

Are there any aspects in this report which means it should be considered to be exempt from call in by the relevant Scrutiny Committee on the grounds of urgency?

No

### **Bee Network Committee**

N/A

**Overview and Scrutiny Committee**

N/A

## **1. Introduction**

- 1.1. The appointments of Vernon Everitt as Transport Commissioner and Dame Sarah Storey as Active Travel Commissioner were approved in March 2022, with the extension of the Transport Commissioner's contract subsequently approved in September 2023. On 1<sup>st</sup> May 2024 the Commissioners' existing contracts were further extended for a period of 3 months to 31<sup>st</sup> July 2024 to ensure continued delivery of services whilst re-appointment was considered.
- 1.2. Support is now sought for re-appointing both Commissioners until 30<sup>th</sup> April 2028, in line with the end of the current Mayoral term.
- 1.3. All Mayoral Advisors will be required to comply with GMCA policies and procedures under the terms of their contracts for services.

## **2. Transport Commissioner**

- 2.1. It is proposed that Vernon Everitt is re-appointed to the position of Transport Commissioner for Greater Manchester, a role he has been fulfilling since 25<sup>th</sup> April 2022. Prior to his appointment as Transport Commissioner, Vernon was Transport for London's Managing Director for Customers, Communication & Technology. He is a renowned transport professional who sits as a Non-Executive Director on the Board of Transport for Wales.
- 2.2. The role of the Transport Commissioner is to advise the Mayor and Leaders on the delivery of the Bee Network - a high-quality, affordable and fully integrated transport system bringing together bus, tram, rail and highways networks.
- 2.3. The Commissioner works collaboratively with TfGM, the 10 local authorities and delivery partners such as Network Rail and supports the Mayor's engagement with HM Government to make the case for the necessary powers and resources to deliver the Bee Network.
- 2.4. Key responsibilities include providing insight and expert advice to the Mayor, Leaders, GMCA, TfGM and other delivery organisations on delivery of the Bee Network; working with the GMCA and TfGM to ensure there are effective mechanisms in place to deliver the Bee Network, and monitoring progress towards the delivery of the Bee Network, providing regular updates to the Combined Authority.

- 2.5. It is also proposed that the Commissioner will sit on the TfGM Executive Board, subject to the approval of the GMCA at its meeting on 12<sup>th</sup> July.
- 2.6. The proposed Role Profile is attached as Appendix A to the report.
- 2.7. The Transport Commissioner's services are proposed to be for 3 days a week (or equivalent hours during each weekly period) at a day rate of £650, with costs met from the Mayor's Transport budget. The Commissioner would continue to report directly to the Mayor and be supported by GMCA officers. The intention is that the new contract would commence on 1<sup>st</sup> August 2024 and run until 30<sup>th</sup> April 2028, in line with the end of the current Mayoral term.

### **3. Active Travel Commissioner**

- 3.1. It is proposed that Dame Sarah Storey is re-appointed to the role of Active Travel Commissioner for Greater Manchester, a role she has been fulfilling since 9<sup>th</sup> May 2022. Prior to this, Dame Sarah was Active Travel Commissioner for South Yorkshire. She is also a Non-Executive Director at the Department for Transport and British Paralympic athlete.
- 3.2. The role of the Commissioner is to advise the Mayor and Leaders on the delivery of the Bee Network active travel mission - connecting every area and community in Greater Manchester, making it easy, safe and attractive for people to travel on foot or by bike for everyday trips and integrating cycling, wheeling and walking with other public transport modes.
- 3.3. The Commissioner works collaboratively with TfGM, the 10 local authorities and delivery partners such as Active Travel England and supports engagement with HM Government to make the case for the necessary powers and resources to deliver GM's active travel ambitions.
- 3.4. It is also proposed that the Commissioner will sit on the TfGM Executive Board, subject to the approval of the GMCA at its meeting of 12<sup>th</sup> July.
- 3.5. The proposed Role Profile is attached as Appendix B to the report.
- 3.6. The Active Travel Commissioner's services are proposed to be for 7.25 days per month (or equivalent hours during each weekly period) at a day rate of £600 per day, with costs met from the Mayor's Transport budget. This represents a reduction in hours and increase in day rate from the original contract terms, which were based on the Commissioner providing this service for two days per week at a day rate of

£500. The Commissioner would continue to report directly to the Mayor and be supported by GMCA officers. The intention is that the new contract would commence on 1<sup>st</sup> August 2024 and run until 30<sup>th</sup> April 2028, in line with the end of the current Mayoral term.

## **APPENDIX A**

### **MAYOR'S TRANSPORT COMMISSIONER**

- Advise the Mayor and Leaders on the delivery of the Bee Network – an integrated transport system bringing together bus, tram, rail and highways networks - and other major transport developments affecting Greater Manchester (eg major rail projects).
- Work collaboratively across all operational and policy areas with the Combined Authority, Transport for Greater Manchester (TfGM), the 10 local authorities and delivery partners such as the Department for Transport, local transport operators, Great British Railways, Network Rail and National Highways.
- Advise the Mayor on the delivery of Transport for Greater Manchester's (TfGM) capital programme under Greater Manchester's City Region Sustainable Transport Settlements and other funding sources.
- Support the Mayor's and TfGM's engagement with HM Government in making the case for the necessary powers and resources to deliver the Bee Network on a sustainable basis.

Key responsibilities for the period 2024-2028 will include:

- i. Advising the Mayor on the work programme to deliver and continuously improve the Bee Network, including advice on setting of agendas, commissioning of papers and proposing items for discussion at the Mayor's Transport Group.
- ii. Working with the Active Travel Commissioner to ensure that the public transport and walking wheeling and cycling aspects of the Bee Network are developed and delivered in an integrated way.
- iii. Chairing the TfGM Executive Board, the primary decision-making body within TfGM.
- iv. Providing insight and expert advice to the GMCA, TfGM and other delivery organisations on the effective delivery and operation of the Bee Network.
- v. Working with GMCA, TfGM and GM districts to ensure there are effective mechanisms in place to deliver and improve the Bee Network, such as local Bee Network Committees and arrangements for local stakeholder engagement.
- vi. Monitoring progress on the delivery of the Bee Network with particular focus on: completing bus franchising by January 2025; integration of local rail services by 2028; and the further development of GM's approach to highways management.
- vii. Supporting the Mayor's government and industry engagement activity to help secure support, funding and powers to develop and deliver the Bee Network, supported by TfGM and GMCA officials.
- viii. Proactively developing productive partnerships with Greater Manchester's local authorities, transport providers, businesses, community organisations, NHS organisations, Greater Manchester Police and other public and private organisations.

- ix. Chairing meetings of the Bee Network Implementation Team and, subject to the Mayor's availability, the Bee Network Partnership Board. Attendance at meetings of the Mayor's Transport Group.
- x. Attending meetings, conferences and other events, acting as a public advocate for the Bee Network in the media and across the transport industry.
- xi. Promoting and enabling equality of opportunities and promoting the diverse needs and aspirations of Greater Manchester's communities.

The Transport Commissioner will be contracted to provide this service for 3 days a week (or equivalent hours during each weekly period) to 30<sup>th</sup> April 2028 and will report directly to the Mayor and be supported by GMCA officers.



## APPENDIX B

### MAYOR'S ACTIVE TRAVEL COMMISSIONER

- Advise the Mayor and Leaders on the delivery of the Bee Network active travel vision - connecting every area and community in Greater Manchester, making it easy, safe and attractive for people to travel on foot or by bike for everyday trips, and integrating cycling and walking with other public transport modes.
- Work collaboratively with the Combined Authority, Transport for Greater Manchester (TfGM), the 10 local authorities and delivery partners such as Active Travel England.
- Support the Mayor's and TfGM's engagement with HM Government to make the case for the necessary powers and resources to deliver GM's active travel ambitions.

Key responsibilities will include:

- i. Proactively engaging with and building relationships and working partnerships at a high level with Greater Manchester's local authorities, Active Travel England, transport providers, community organisations, elected members, Greater Manchester's NHS organisations, Greater Manchester Police and other public and private organisations.
- ii. Working with the TfGM active travel team, the wider organisation, GMCA and GM local authorities to support efficient delivery of active travel infrastructure, including reviewing and advising on scheme development.
- iii. Advising the Mayor on the work programme to deliver and continuously improve the Bee Network active travel vision, including commissioning of papers and proposing items for discussion at the Mayor's Transport Group.
- iv. Working with the Greater Manchester Transport Commissioner to ensure that the public transport and walking wheeling and cycling aspects of the Bee Network are developed and delivered in an integrated way.
- v. Sitting on the TfGM Executive Board, the primary decision-making body within TfGM.
- vi. Liaising with government to help secure such appropriate funds and powers as agreed by the Mayor and GMCA to develop and deliver the various aspects of the Bee Network, supported by TfGM and GMCA officials.
- vii. Attending meetings, conferences and other events, publicly advocating for the Bee Network and active travel in Greater Manchester in the media.
- viii. Representing the Mayor at appropriate meetings, conferences and other events, including via the national Active Travel Commissioners group.
- ix. Supporting and advising on the delivery of the TfGM active travel team's behaviour change programme.
- x. Promoting and enabling equality of opportunities and promoting the diverse needs and aspirations of Greater Manchester's communities.
- xi. Attending meetings of the Active Travel Mission Implementation Meeting, Mayor's Transport Group, Bee Network Implementation Team Meeting, Bee Network Committee and Bee Network Partnership Board where appropriate.

The Active Travel Commissioner will be contracted to provide this service for 7.25 days a month (or equivalent hours during each weekly period) to the 30th April 2028 and will report directly to the Mayor and be supported by GMCA officers.